

.....  
Given name and surname

Kraków, .....  
(date)

.....  
Field of study

.....  
Chair/ Institute/Faculty

**APPLICATION**  
**for the issue of a translation of transcripts of documents certifying graduation from a  
higher education programme of study**

Please issue

1. a transcript of my graduation diploma translated into<sup>1</sup>:

Number of copies

- |                                  |       |
|----------------------------------|-------|
| <input type="checkbox"/> English | ..... |
| <input type="checkbox"/> German  | ..... |
| <input type="checkbox"/> French  | ..... |
| <input type="checkbox"/> Spanish | ..... |
| <input type="checkbox"/> Russian | ..... |

2. an English translation<sup>2</sup> of the supplement issued with my graduation diploma. Number of copies:

- 1  
 2  
 3

I hereby declare that

- I have been informed of the amount of the fee charged by the Jagiellonian University for the issue of a translation of a transcript of a graduation diploma;
- I shall supply the required photographs.

.....  
Applicant's signature

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<sup>1</sup> On the grounds of § 13 Part 2 of the Order of 14<sup>th</sup> September 2011 issued by the Polish Ministry of Science and Higher Education on records documenting a student's course of study (*Rozporządzenie MNiSW z dnia 14 września 2011 r. w sprawie dokumentacji przebiegu studiów*), a graduate is entitled to apply for the issue of transcripts of his/her graduation diploma translated into

- English
- German
- French
- Spanish
- Russian

<sup>2</sup> On the grounds of § 13 Part 2 of the Order of 14<sup>th</sup> September 2011 issued by the Polish Ministry of Science and Higher Education on records documenting a student's course of study (*Rozporządzenie MNiSW z dnia 14 września 2011 r. w sprawie dokumentacji przebiegu studiów*), the University issues not more than 3 transcripts of a translation of the supplement issued with a graduation diploma. **Only English translation available.**